

**Chair: Edward Baines Vice Chair: Mark Shaw Executive Director: Ron Simpson BEM**

**Minutes of the 15<sup>th</sup> Annual General Meeting of Uppingham First Held On June 20<sup>th</sup> 2024**

### Present

**Business Directors:** Edward Baines (2026) Kath Gilbert (2025), Ron Simpson BEM (2024), James Torbell (2025),

**Community Directors:** Mark Shaw (2024) and Janet Thompson BEM (2026)

**Statutory Sector Director:** Geoff Thompson (Education) (2026)

**Special Guest:** Richard Cole, High Sheriff of Rutland.

### 1. Apologies

**Business Directors:** Trevor Ellis (2025), Damon Le Geyt (2026), Nick Townsend (2026)

**Statutory Sector Directors:** John Leslie (Health and Wellbeing) (2024), Lucy Stephenson (Local Gov) (2026)

**Community Director:** Trevor Colbourne (2025)

**Community Liaison:** Christine Edwards (Annual)

### 2. Chair's Opening Remarks

Retiring Chair Edward Baines welcomed everyone to this, the fifteenth AGM of Uppingham First, a company limited by guarantee. He observed that it had been a pleasure to work for so many years with such positive people and hoped that his successor would receive the same excellent support. Warm greetings were extended to the High Sheriff with board members agreeing that Richard be invited to remain throughout the AGM and the following ordinary general meeting of the board.

### 3. Declarations of Interest

The previously adopted and circulated UF Code of Conduct was acknowledged by all directors present. Directors were reminded to either submit updated declarations of interests or confirm that there had been no change in the past year. The community, business and statutory sector organisation interests held by existing board members were noted.

### 4. Minutes of 2023 AGM

These were agreed as a true record

### 5. Matters Arising

None

### 6. Board Elections

*Business Directors* - The Executive Director confirmed that the usual democratic process inviting business director nominations to the board had been published. Retiring business director this year (Ron Simpson BEM) had been re-nominated.

**Resolved:** That Ron Simpson BEM be re-elected to the board for a further three year term.

*Community Directors* - The Executive Director further confirmed that the Uppingham Neighbourhood Forum Executive AGM was to be held on August 15<sup>th</sup> 2024. The Forum's community director nomination to the board would be formally confirmed at that meeting. The usual democratic process inviting all UNF community groups to nominate a community director to the board had been undertaken. Retiring community director Mark Shaw had been re-nominated.

**Resolved:** That, subject to his subsequent endorsement by the UNF Executive Committee, Mark Shaw be re-elected to the board for a further three year term.

*Statutory Sector Directors* – These appointments are made by the board and appointees serve a three year term.

**Resolved:** That following a nomination from Uppingham Surgery, retiring director John Leslie (Health and Wellbeing) be re-appointed to the board for a three year term of office.

*Community Liaison Representative* – An annual appointment by the board.

**Resolved:** That Christine Edwards be re-appointed to this role

## **7. Election of Chair, Vice Chair, Executive Director**

**Resolved:** That the following officers be appointed for 2024/25:- Chair – Mark Shaw; Vice Chair – Lucy Stephenson; Executive Director - Ron Simpson BEM

## **8. Appointment of Two Neighbourhood Planning Nominees**

**Resolved:** That Mark Shaw and Nick Townsend be appointed as the UF nominees for whatever new community consultation structure on N Planning the Town Council creates and that the Town Clerk be notified of the decision.

## **9. Partnership Annual Report**

It was agreed that an Annual Report be prepared for August 2024 and a draft first circulated to all board members to consider additions and amendments. It was further agreed that a punchier introduction might be more appropriate for 2024 and copies of the approved report circulated to all households in Uppingham.

## **10. 2023 Annual Accounts**

**Resolved:** That the successful submission of the previously approved 2023 accounts to HMRC and Companies House be noted and the work of the partnership's new accountant approved.

## **11. To appoint an Accountant for 2024/25**

**Resolved:** That Oakham based accountancy firm Max Wealth Accountants Ltd be reappointed to prepare and submit the 2024 VAT Return and Annual Accounts to HMRC and Companies House.

## **12. 2024 Budget Update and Work Programme**

Following consideration of an Excel Spreadsheet illustrating the company's current budget position it was noted that at June 18<sup>th</sup> 2024 the accounts showed £20468 of Income and £16820 of expenditure to date with a current bank balance £20341 it was:-

**Resolved:** That the company's financial position be noted with satisfaction.

## **13. Uppingham Challenges and Opportunities**

At a time of huge opportunity for the partnership and Uppingham, it was agreed that discussion on a forward looking programme for Uppingham should figure in future meetings.

## **14. 2025 AGM**

**Resolved:** That the date of the 2025 UF AGM be held in August 2025 on a date to be agreed with the Chair.

## **15. Any Other Business**

None.

Minutes circulated: June 24<sup>th</sup> 2024

**Copies to: - social and economic partners; local and national government; media**

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